



SIMCOE MUSKOKA CATHOLIC
DISTRICT SCHOOL BOARD

**GEORGIAN WEST ESSA BASE BORDEN
PUPIL ACCOMMODATION REVIEW
2009/2010**

Staff Report

April 14, 2010

***Submitted by:
The SMCDSB Planning Department***

REPORT TITLE: GEORGIAN WEST ESSA BASE BORDEN PUPIL ACCOMMODATION REVIEW
STAFF REPORT

REPORT NUMBER:

DESTINATION: Board Meeting #

DATE: April 14, 2010

AUTHOR OF REPORT: Glenn Clarke, Controller of Plant

TYPE OF REPORT: Information & Action

PUPIL ACCOMMODATION REVIEW AREA:

Our Lady of the Assumption
Our Lady of Grace
Prince of Peace
St. Mary's
St. Noel Chabanel

Background:

1. Simcoe Muskoka Catholic District School Board vision states; "We are a faith-filled Catholic learning Community dedicated to excellence." We use the Catholic values of faith, love, hope, family, compassion, service, truth, justice, and forgiveness to articulate and strengthen our Catholic identity.
2. The goals and objectives for the Georgian West Essa Base Borden Pupil Accommodation Review (PAR) are to ensure the school facilities can continue to accommodate students effectively while providing equitable programming with a high standard of student learning and in a fiscally responsible manner. This process points to our continued interest in providing a better education for our students in an equitable, open, honest, and fiscally responsible way.

Comments:

3. The Georgian West Essa Base Borden PAR takes into account a very large geographic area of both rural and urban areas. The school rural catchment area includes the Township of Clearview, which consists of smaller communities such as New Lowell, Creemore, and Stayner. The urban centres include the Community of Angus, the Town of Collingwood, and the Town of Wasaga Beach. Our Lady of the Assumption is situated just east of the Community of New Lowell and is the only school within the Township of Clearview. The school is a small rural community with 50 years of history of high standards in Catholic education. Our Lady of Grace is situated within the Community of Angus. Angus is a growing community with mixed housing types. The community, unfortunately, has pockets of development which cannot be easily accessed. Our Lady of Grace is within the central part of the Town while most new development is occurring to the east of Angus. A river separates these two areas limiting the connectivity. Prince of Peace is situated within Canadian Forces Base Borden in a leased facility adjacent to the Permanent Married Quarters. St. Mary's is situated within the Town of Collingwood in an area that recently received municipal services with new residential development occurring surrounding the school. St. Noel Chabanel is situated within the south west portion of the

Pupil Accommodation Review

Georgian West • Essa • Base Borden

growing Town of Wasaga Beach. Each of the school communities is unique. Our Lady of the Assumption is a rural community, Prince of Peace is a military community, Our Lady of Grace is an urban community, St. Mary's has an element of resort lifestyle within its Collingwood community, and Wasaga Beach is part of a historical cottage community.

4. The Pupil Accommodation Review Process involved gathering, formulating and analyzing vast amounts of information and material. The prescribed procedural process provided a positive framework for sharing, analysis and consultation on information and has contributed to the good work of the Pupil Accommodation Committee (PAC) to date. Many Board departments assisted in providing the necessary information for the review and analysis required in this process. This was important in the work with the PAC and for the Public Meetings as we were able to provide accurate, understandable information to the members and community.

5. Appendices attached to this report provide specific information and analysis prepared by staff with respect to the background of the Pupil Accommodation Review process, the Georgian West Base Borden PAR process, the information considered in the review, the input of the PAC, the public input, and the Recommendations of the PAC including the background work that led to the preparation of the report and the Staff proposal. The following is the list of Appendices included with this report.

- A. Staff Analysis
- B. Pupil Accommodation Committee (PAC) Alternate Accommodation Options
- C. Pupil Accommodation Committee (PAC) Benefits and Limitations
- D. Pupil Accommodation Committee (PAC) Recommendation
- E. Pupil Accommodation Committee (PAC) Report Submitted to the Director
- F. Facility Condition Index (FCI) Reports
- G. Facility Condition Indices Summary
- H. Pupil Accommodation Review (PAR) Binder for Georgian West Essa Base Borden
- I. Simcoe Muskoka Catholic District School Board's Boundary Review Process
- J. EDC Submission 2008: Form G – Growth Related Net Education Land Costs
- K. Simcoe Muskoka Catholic District School Board's Site Designation & Acquisition Policy
- L. Transportation Approval for Out of Area Prince of Peace students

6. In compliance with the policy and procedures, the Board will convene the following meetings:

- Board Meeting for public input Monday May 17, 2010
- Staff's Follow-up Report May 26, 2010
- Board Meeting to decide on school accommodation June 23, 2010

PAC Recommendations (refer to Appendix D):

7. Throughout the PAR process, the PAC considered numerous alternate accommodation options (refer to Appendix B). The initial nine (9) options were narrowed down to a final two (2) options as noted below. One of the 9 options was to close OLA and POP and consolidate them at OLG. This option was one of the 4 options presented to the public at Public Meeting #3 on January 21, 2010. These 4 options were;

Option 1

- Build Replacement school for OLA on new site
- Status Quo for other review area school buildings

Option 2

- Close OLA & Consolidate with other area schools (with addition to OLG)
- Status Quo for other review area school buildings

Option 3

- Close OLA & POP & Consolidate with OLG (with addition)
- Status Quo for SMC & SNC school buildings

Option 4

- Close OLA, OLG, & POP & Consolidate in a replacement school on a new site

8. The unique situation of the military community, along with a strong desire to maintain a presence on Base Borden, had an impact on the committee's decision to eliminate the option that suggested closing POP.

9. The PAC did not reach consensus on any one (1) option, therefore, the following two (2) modified options were supported, and are included within the PAC Report submitted to the Director of Education on March 3, 2010. The difference between these two (2) recommendations relates to Our Lady of the Assumption Catholic school.

Option 1 (35% of the PAC Members in attendance supported this Option)

- SMC should remain status quo for the school building and school community.
- SNC should remain status quo for the school building and school community
- POP should remain status quo for the school building and school community.

Pupils Accommodation Review

Georgian West • Essa • Base Borden

- OLG should receive an addition to the school to replace the Prohibitive to Repair (PTR) portion of the school. The addition to the school to be designed and constructed to accommodate more than the existing pupil places.
- OLA should be replaced on a new site within the Township of Clearview and should be designed and constructed to accommodate the existing school community (approximately 77 pupil places).

OPTION 2 (65% of the PAC Members in attendance supported this Option)

- SMC should remain status quo for the school building and school community.
- SNC should remain status quo for the school building and school community.
- POP should remain status quo for the school building and school community.
- OLG should receive an addition to the school to replace the Prohibitive to Repair (PTR) portion of the school. The addition to the school to be designed and constructed to accommodate more than the existing pupil places.
- OLA should be closed with the existing students moving to other review area schools depending on decisions made during a boundary review process. Students would remain at OLA until the replacement project is built at OLG.

Staff Key Considerations:

10. The Pupil Accommodation Review Policy and Procedures requires staff to share various factors and information with the PAC such as; educational programming, demographics, student distribution, building conditions, renewal requirements, costs associated with transportation, administration, and operations, and community perspectives.

11. Staff supports the PAC accommodation recommendations related to St. Mary's, Collingwood, St. Noel Chabanel, and Our Lady of Grace. Based on staff's complete analysis of all factors related to this review, the PAC accommodation recommendations related to Prince of Peace and the Option 1 for Our Lady of the Assumption cannot be supported. The rationale for this conclusion is noted in Appendix A: Staff Analysis.

12. Through detailed analysis of the entire Pupil Accommodation Review Process, the following key considerations have lead staff to support the accommodation recommendations that follow.

13. Our Lady of the Assumption is a small rural school located within a PTR building. The major components of the school need replacing, however the cost to repair the building are almost double the cost of replacing the school. The capacity of the school is 49 pupil places. The Ministry of Education generally does not support the construction of this size of school. Therefore, no funding will be available to support replacing this school at this size. If the school

Pupils Accommodation Review

Georgian West • Essa • Base Borden

was replaced with a larger size school, the required increased student population would have to draw from other schools which are already under capacity. In addition, the current property has issues with drainage, therefore would not be feasible to rebuild on. Based on our understandings, even to build on another site within this area, the size of the school would likely not be supported by the Ministry of Education.

14. A portion of the Our Lady of Grace building is considered PTR. The school is located in an appropriate area of the Community of Angus and the site could accommodate a larger school within the existing site configuration and the adjacent municipal park. An addition could support the existing community and relocated students from the adjacent school communities.

15. Prince of Peace is located within a leased facility. There is an estimated \$1.38 million dollars of retrofits required to the school, which is not fiscally responsible to spend on a leased facility. The school is designed to accommodate 190 students and as of October 31, 2009 had 129 students within the school. Just over half the students reside on Base Borden, which means that almost half of the student population reside out of the boundary and are provided bussing at an added cost to the Board to attend Prince of Peace. Staff understands that this military community is very unique. Staff believes that if these students were to attend a school off the Base, only 5 km away, their specific issues could certainly be addressed and supported at the new school. Staff research indicates that other school boards with schools on military bases have recently approved closing of these schools. Therefore, staff believe that school accommodation for students from Base Borden could be provided at an area elementary school.

16. Any of the proposed solutions will require Ministry of Education capital funding approval. Following the completion of this PAR, staff will submit a business case for their consideration. It is staff's view there would be greater support by the Ministry of Education for capital funding to address consolidation of 3 schools into 1 school.

Staff Proposal:

17. Considering the key considerations as noted above and considering the analysis as summarized within Appendix A, staff recommend the following proposal as per Policy LE-14, consisting of four points.

- To maintain the status quo for the building and community for both St. Mary's Catholic School in Collingwood and St. Noel Chabanel Catholic School in Wasaga Beach; and
- To construct an addition to Our Lady of Grace Catholic school on the existing site to replace the Prohibitive to Repair portion of the school. The addition to the school to be designed and constructed to accommodate more than existing pupil places, and subject to

Pupil **A**ccommodation **R**evue **Georgian West • Essa • Base Borden**

available Ministry of Education capital funding; and

- To close Our Lady of the Assumption Catholic school once the Our Lady of Grace Catholic school renovation is complete. All OLA students to move to the new facility at this time, and subject to available Ministry of Education capital funding; and
- To close Prince of Peace Catholic school once the Our Lady of Grace Catholic school renovation is complete. All POP students to move to the new facility at this time. All subject to available Ministry of Education capital funding.

18. A boundary review process will be required to identify the appropriate school community for the students (refer to Appendix I). This proposal will be brought forward to the Board for information. Following the remaining public portion of the PAR process, the Staff Report, including the above proposal will be revisited. The Board will then make its decision on accommodation for this review area and proposals.

Next Steps in the Process:

19. Staff will continue to support issues raised regarding the Georgian West Essa Base Borden Pupil Accommodation Review and/or work with the necessary parties.

20. Staff will continue to investigate the potential site redevelopment for Our Lady of Grace, including the usual site components and particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

21. Based on the input and recommendations of the PAC, Staff will direct a real estate agent to review potential Catholic school sites within the Township of Clearview and the Community of Angus. This direction is being given as a follow-up to the PAC's request to review additional site opportunities to relocate Our Lady of the Assumption Catholic school within Clearview. At this time, there have been no additional funds provided for an alternate site for a new Our Lady of the Assumption Catholic school and as such is part of the rationale for the Staff proposal noted above.

22. Staff will meet with the senior administration at Base Borden to further discuss the accommodation review process and provide an update.

23. The Board will continue through the PAR process with the Board meeting for public input on Monday May 17, 2010, Staff's Follow-up Report on May 26, 2010, and the Board meeting to decide on School Accommodation on June 23, 2010.

Pupils Accommodation Review
Georgian West • Essa • Base Borden

Recommendation:

That the Board approve the date of May 17, 2010 for receipt of the special Board Meeting for public input for the Georgian West Essa Base Borden Pupil Accommodation Review. This public input meeting will be held at Our Lady of Grace Catholic School in Angus.



APPENDIX A

STAFF ANALYSIS

APPENDIX A

STAFF ANALYSIS:

The following report is prepared by staff with respect to the background on the Pupil Accommodation Review (PAR) process, the Georgian West Essa Base Borden PAR process, and specifically the information considered in the review, the input of the Pupil Accommodation Committee (PAC), the public input, the PAC accommodation options, *Appendix B*, the benefits and limitations of the options considered, *Appendix C*, and the recommendation of the PAC, *Appendix D*, including the background work that led to the preparation of this report and the staff proposal.

1. BACKGROUND ON THE MINISTRY'S REQUIREMENTS

The Ministry's Pupil Accommodation Review Guidelines were released on October 31, 2006. These guidelines were developed in consultation with the Ministry's Good Places to Learn, released in February 2005.

The Simcoe Muskoka Catholic District School Board adopted Policy LE-14: Pupil Accommodation Review on June 13, 2007. This Policy is in keeping with the Ministry of Education's Pupil Accommodation Review Guidelines (Policy and Guidelines included in Appendix H).

A PAR is a formal public consultative process that is used to evaluate and review how schools accommodate students and determine facility needs. Through this process, Boards are to consider their Capital Plan Priorities in identifying the need to establish a PAR. There are several reasons why an accommodation review may be initiated; reorganization of the schools could enhance program and learning opportunities for students; retrofitting learning spaces may be cost prohibitive; significant costs in building maintenance or in need of major capital improvements; safety concerns within the schools in the review area; consolidation is in the best interest of the overall school system; & changing enrolment within the review area.

The PAR process was designed to be transparent and consultative. Each school within an accommodation review area is assessed using the School Valuation Framework Tool (SVF).

School Valuation is the key component of the Ministry Guidelines on Pupil Accommodation. The components of the valuation method include, value to the student, value to the School Board, value to the community, and value to the local economy. The value to the student, in particular, is the centre of the community consultation process and Board decision making. This School Valuation Tool assists in decision making and helps to establish recommendations.

Pupil Accommodation Review

Georgian West • Essa • Base Borden

The Simcoe Muskoka Catholic District School Board's SVF was developed with input from area Catholic School Community Council Chairs, the Superintendent of Schools, and Plant & Planning Board officials. The SVF was further 'customized' by the PAC, representing each of the GWEB schools under review. The School-Specific Valuation Framework surveys created a profile or picture of each school by asking a series of questions in each of the four categories; value to the student, value to the school board, value to the community, and value to the local economy.

2. OVERVIEW OF THE GEORGIAN WEST ESSA ACCOMMODATION REVIEW PROCESS

i) History

There was an Accommodation review in the Alliston/Angus/New Lowell Area under the previous policy framework. This review process began in 2006 with the anticipation of the Ministry's new Accommodation Review Guidelines. The Ministry's guidelines were issued in October 2006. The requirement for all Boards to create a new policy put the review of the New Lowell and Area Elementary accommodations on hold.

ii) Current Process

On June 17, 2009, the Simcoe Muskoka Catholic District School Board approved the formation of a Pupil Accommodation Review Committee (PAC) for the following Georgian West Essa Base Borden (GWEB) group of schools: Our Lady of the Assumption (OLA), Our Lady of Grace (OLG), Prince of Peace (POP), St. Mary's Collingwood (SMC) and St. Noel Chabanel (SNC).

The committee was responsible for completing a customized School Valuation Framework Report (SVF), as outlined by the Ministry of Education guidelines for each of the elementary schools under review. Throughout the pupil accommodation review process, the PAC reviewed a variety of information, including boundary maps, current and future enrolment and financial impacts of each of the schools based on the scenarios presented. The Facility Condition Reports were presented and copies of these reports were available for review. The PAC studied and analyzed the data within these reports with respect to the Georgian West Area group of schools, emphasizing the value to the student.

The PAC had the opportunity to visit each school (except St. Mary's in Collingwood) to enhance their understanding of each of the school communities. Four public meetings were held in four different schools to present information and gather input from the community. This community



feedback was taken into consideration when the committee formed the draft recommendations.

A School Valuation Report with Recommendations was prepared by the GWEB Pupil Accommodation Committee and submitted to the Director of Education on March 3, 2010. The above mentioned report is *Appendix E* to this staff report.

The report of the PAC represents hard work and effort put forth by the dedicated members of this PAC. The Committee did an excellent job at contributing valuable information and time to this extensive process and to their final recommendations and will therefore, contribute to the future of Catholic education within the Georgian West Essa Base Borden area.

3. INFORMATION CONSIDERED IN THE REVIEW

Through the PAR process, the PAC was provided with information related to our Capital Plan, and background information on each school, including boundary maps, student distribution information, enrolment and capacity information, enrolment projections, transportation information, school floor plans and site plans, information on operational expenditures and revenues for each school, renewal needs, and community use of each school information. As well, information was provided on Alternate Accommodation plans for the PAC to consider.

Through this process, the unique characteristics and issues of each school were considered. Staff assessed the major considerations for each school through the PAC's work on their individual School Specific Valuation Framework Surveys, which resulted in summaries of benefits and limitations for each school. In our final recommendation, Staff analyzed the connectivity between the School Specific Valuation Framework Surveys, the major considerations for each school, and benefits and limitation for the options considered. Board staff regards the following analysis inclusive of these major considerations and technical information in establishing accommodation solutions. The following analysis supports our staff recommendation.

i) Facility Issues

Our Lady of the Assumption is a rural school situated just east of the Community of New Lowell and is the only school within the Township of Clearview. The nearest school is Our Lady of Grace, located 9 km away within the Community of Angus. OLA was built in 1962 originally with 4 regular classrooms within the building structure. Renovations to the school have occurred over the years leaving the school with 2 classrooms, a small library, and administrative spaces within the building structure. This school does not have a gymnasium. There are currently 5 portables on this 5 acre (2.02 ha) site. Any further development on this site would be limited due to private servicing as well as on site drainage issues.

Pupil Accommodation Review

Georgian West • Essa • Base Borden



Our Lady of Grace is centrally located within the old section of the Community of Angus. New development is occurring to the east of the school in an area with no existing neighbourhood connectivity. The school was built in 1961 with additions to the school occurring in 1962, 1966, and 1997. The school is on a 5 acre (2.02 ha) site with an adjacent municipal park.

Prince of Peace is located within a leased facility on Canadian Forces Base Borden. Major renovations occurred to the school building in 1999. The building itself houses Prince of Peace students on one side and St. Marguerite Bourgeois students (French Catholic) on the other side. Major upgrades will be required to the school over the next 5 to 10 years. Due to the facility being leased, the ability to replace and/or repair major components of the school is constrained.

St. Mary's is situated on a 6 acre (2.43 ha) site in Collingwood in an area that recently received municipal services. The school parking area was reconstructed to create more efficient vehicular and pedestrian flows at the time of municipal service upgrades. New residential development is occurring surrounding the school. The school was constructed in 1970 with an addition completed to the school in 1985 and 1997.

St. Noel Chabanel is located within Wasaga Beach and is the newest school within this review area. It was constructed in 2000 on a 9 acre (3.7 ha) site.

SCHOOL FACTS

EXISTING SCHOOL	ENROLMENT (Oct. 2009)	CAPACITY ('OTG' Oct. 2009)	% CAPACITY	# PORTABLES	GFA (m2)	SITE SIZE (ha)
OUR LADY OF THE ASSUMPTION	77	46	167%	5	481	2.02
OUR LADY OF GRACE	256	210	122%	4	2,212	2.02
PRINCE OF PEACE	129	190	68%	0	2,823	6.64
ST. MARY'S	372	434	86%	1	3,827	2.43
ST. NOEL CHABANEL	324	368	88%	0	3,458	3.7
Designated Site: ANGUS 'STONEMOUNT' SITE (beyond 2016)	n/a	450	n/a	n/a	n/a	2.02

ii) Facility Condition Index (FCI) Reporting

Building Condition Assessments have been performed for the review area schools over a number of years with the most recent reports updated in fall 2009. These building condition reports have provided data on a Facility Condition Index (FCI) for each of the schools. These FCI's estimate the associated costs for rebuilding the school versus renovating it over an estimated number of years and include an FCI factor. The higher the FCI factor for a particular school, the more efficient it is to replace with a new facility rather than renovating the school. This FCI factor is an indication of a school being Prohibitive to Repair (PTR). Therefore, the FCI is a significant consideration in the submissions to the Ministry for our PTR capital requests.

Building components are out of date and in need of major repair at Our Lady of the Assumption (refer to *Appendix F: Facility Condition Index Report*). The school is considered PTR and has an FCI factor of 152% (refer to *Appendix G: Facility Condition Indices*). The school has on-site facility and program space deficiencies. The school does not have a gymnasium, limiting the students from a portion of their education. The private servicing poses a problem for consideration of further development to the school, combined with existing on site drainage issues. The parking lot standards are non-existent with no kiss-n-ride and no bus loop. Due to the school location being just outside the Community of New Lowell, there are no students able to walk to this school. The school population is entirely bussed.

The old wing of Our Lady of Grace Catholic school has been deemed prohibitive to repair with a FCI factor of 82% (refer to *Appendix G: Facility Condition Index Report*). The old wing encompasses the existing classroom spaces, but does not include the gymnasium and administrative spaces (refer to *Appendix F: Facility Condition Indices*). The narrow frontage and lack of sidewalks leading up to the school creates on-site restrictions. Renovations to the parking area would have to be included in any renovations to the school.

Building components are out of date and in need of repair at Prince of Peace (refer to *Appendix F: Facility Condition Index Report*). The school has an FCI factor of 42% (refer to *Appendix G: Facility Condition Indices*). As mentioned earlier, since the school is located within a leased facility, it is not financially viable to consider spending millions of dollars to upgrade building components that are not owned by the Board and where we would have to walk away from the school without any financial gain.

St. Mary's Collingwood has a FCI factor of 35% (refer to *Appendix G: Facility Condition Indices*). With the recent on site renovation, the previous additions, and the recent purchase of additional land for this school, staff believes the school is in a very good position to be educating our students for the upcoming years of growth within this area.

St. Noel Chabanel is our newest school within this review area and as such has not yet had a Facility Condition Index Report completed for the school. The school is in good repair with no major renovation requirements.

FINANCIAL INFORMATION
-Building Costs-

A

B

C

School	Building Retrofit Costs	Building Replacement Costs	Facility Condition Index (2012)
OLA	\$ 1,068,213	\$ 702,774	152%
OLG	\$ 2,677,066	\$ 3,277,222	82%
POP	\$ 1,378,342	\$ 3,277,222	42%
SMC	\$ 2,367,340	\$ 6,776,750	35%
SNC	n/a	n/a	n/a
Review Area Total	\$ 7,490,961	\$ 14,033,968	77.67%

NOTE: Facility Cost Index (FCI) Calculation: A divided by B = C%

iii) Capital Plan Priorities

The current approved Capital Plan Priorities (refer to below) identify Our Lady of the Assumption as the number thirteen (13) priority for the Board. It is important to note that priority items #1-4, 11 & 12 have been approved by the Ministry of Education. Items #5-10, 13-15 will remain on the list until business cases are submitted to the Ministry. Therefore, a business case could be provided to the Ministry related to Our Lady of the Assumption Catholic School and/or other potential accommodation solutions at the conclusion of this PAR process.

Our Lady of the Assumption Catholic school has been declared a PTR school with an FCI factor of 152%. This indicates that it is more expensive to renovate this school than to build a new one. Unfortunately, the site itself does not warrant an ability to construct a replacement school on. In addition, due to the small size of the school, the Ministry of Education standards would not allow for the replacement of such a small school with 49 pupil places. In 2008, staff met with the Ministry of Education to discuss the broader Capital Plan issues. At that time, there was no support from the Ministry for a replacement to Our Lady of the Assumption either on the existing site or on a new site. None of the other review area schools are part of the Capital Plan Priorities.

CAPITAL PLAN PRIORITIES OCTOBER 2008

Priority	Project	Category	Approved
#1	St. Bernard's Replacement School	PTR and PCS	✓
#2	Addition to Father F.X. O'Reilly	Growth and PCS	✓
#3	Addition to St. Joan of Arc	Growth	✓
#4	Addition to St. Peter's	Growth	✓
#5	Retrofit at Patrick Fogarty	Other	<input type="checkbox"/>
#6	Retrofit at St. Peter's	Other	<input type="checkbox"/>
#7	Retrofit at St. Joan of Arc	Other	<input type="checkbox"/>
#8	Retrofit at St. Joseph's	Other	<input type="checkbox"/>
#9	Retrofit at St. Thomas Aquinas	Other	<input type="checkbox"/>
#10	Site Work St. Marguerite D'Youville	Other	<input type="checkbox"/>
#11	Monsignor Lee Pupil Place Replacement	PTR (partial)	✓
#12	Guardian Angels Pupil Place Replacement	PTR	✓
#13	Our Lady of Assumption	PTR	<input type="checkbox"/>
#14	12 New portables - Secondary	Other	<input type="checkbox"/>
#15	12 New Portables - Elementary	Other	<input type="checkbox"/>

IPARA Pupil Accommodation Review

Georgian West • Essa • Base Borden

iv) Demographics

The schools within this review area generally offer a stable growth with a slight overall increase in student enrolment over the 13 year horizon. Although Our Lady of the Assumption enrolment is expected to increase slightly, it will still remain at an enrolment level that is difficult to justify a stand alone, new school by the Ministry of Education. In addition, there is more of an unknown related to the municipal development potential for the Township of Clearview as servicing for much of Clearview is yet to be determined. Our Lady of Grace, St. Mary's, and St. Noel Chabanel communities will all see much growth over the long term horizons. The municipalities that house these three schools have current servicing capacity for much of their future development.

St. Mary's, St. Noel Chabanel, and Prince of Peace are all being underutilized at the moment. St. Mary's has a current percentage capacity of 86%. St. Noel Chabanel has a current percentage capacity of 88%. Prince of Peace has a current percentage capacity of 68%. Prince of Peace is located on Canadian Forces Base Borden and its current catchment area is the Base itself. Despite this catchment area, almost half of the current student population resides outside of the Base, mostly in the Community of Angus (4 in City of Barrie). These students are bussed into Prince of Peace from outside the boundary based on a one year approval that was given to families in 2003 and was contingent on no requirement for any additional busses (*refer to Appendix L*). There is no growth anticipated for the Base. In fact, several years ago, the Base started demolishing a portion of their Permanent Married Quarters (PMQ's) on the Base. In addition, Staff understand that the Base initiated rental increases to the remaining PMQ's to become more in line with market value. This has created a trend for Military Staff to move to residents off the Base. Base Borden staff have identified that 750 PMQ's will remain into the future. Staff has also reviewed the status of other military base schools. Three other Boards within Ontario have recently approved the closure of schools on local military bases, either with or without an Accommodation Review Process.

As noted above, two of the three schools (SMC, SNC) that anticipate more growth in the future are currently being underutilized. We anticipate that the projected growth will assist in increasing these school's populations over time. Our Lady of Grace, however, is already over utilized with a current percentage capacity of 122%. This over utilization combined with the growth anticipated and the Prohibitive to Repair status of the school result in staff recommending major renovations to this school and will be discussed further in the Recommendations.

HISTORICAL, CURRENT & PROJECTED ENROLMENTS OCTOBER 31ST (FTE) (with Early Learning Program)

Our Lady of the Assumption	JK	SK	1	2	3	4	5	6	7	8	TOTAL FTE	School Capacity	% Capacity
Historical October 31, 2004	4.00	5.00	9.00	12.00	8.00	12.00	7.00	12.00	9.00	9.00	87.00	46	189%
Current October 31, 2009	2.50	2.00	11.00	8.00	3.00	6.00	7.00	12.00	12.00	9.00	72.50	46	158%
Projected October 31, 2014	7.00	7.00	7.00	8.00	8.00	9.00	10.00	13.00	10.00	6.00	85.00	46	185%

St. Mary's	JK	SK	1	2	3	4	5	6	7	8	TOTAL FTE	School Capacity	% Capacity
Historical October 31, 2004	14.00	15.00	42.00	38.00	45.00	48.00	46.00	44.00	43.00	42.00	377.00	434	87%
Current October 31, 2009	15.00	11.00	35.00	30.00	45.00	37.00	36.00	42.00	46.00	49.00	346.00	434	80%
Projected October 31, 2014	27.00	31.00	34.00	37.00	40.00	40.00	47.00	47.00	38.00	48.00	389.00	434	90%

St. Noel Chabanel	JK	SK	1	2	3	4	5	6	7	8	TOTAL FTE	School Capacity	% Capacity
Historical October 31, 2004	11.00	10.00	40.00	37.00	30.00	37.00	34.00	45.00	38.00	41.00	323.00	368	88%
Current October 31, 2009	12.50	15.50	22.00	34.00	34.00	29.00	27.00	44.00	35.00	45.00	298.00	368	81%
Projected October 31, 2014	25.00	25.00	28.00	31.00	32.00	33.00	36.00	39.00	41.00	42.00	332.00	368	90%

Our Lady of Grace	JK	SK	1	2	3	4	5	6	7	8	TOTAL FTE	School Capacity	% Capacity
Historical October 31, 2004	10.00	14.00	23.00	32.00	31.00	36.00	39.00	49.00	44.00	19.00	297.00	210	141%
Current October 31, 2009	11.50	8.50	22.00	22.00	23.00	26.00	25.00	26.00	33.00	39.00	236.00	210	112%
Projected October 31, 2014	22.00	23.00	24.00	25.00	26.00	27.00	28.00	25.00	27.00	31.00	258.00	210	123%

Prince of Peace	JK	SK	1	2	3	4	5	6	7	8	TOTAL FTE	School Capacity	% Capacity
Historical October 31, 2004	4.00	5.00	17.00	12.00	10.00	7.00	15.00	21.00	10.00	19.00	120.00	190	63%
Current October 31, 2009	9.00	5.50	11.00	10.00	12.00	11.00	12.00	14.00	15.00	15.00	114.50	190	60%
Projected October 31, 2014	8.00	15.00	14.00	14.00	13.00	13.00	16.00	7.00	6.00	8.00	114.00	190	60%





v) Program

a) Program viability & equity

b) Facility condition

The Board considers the value to the student to be most important in assessing possible accommodation options. It was identified through the School Valuation Process that the programming for all students is equally valuable and fairly equitable within all review area schools. The exception occurs for Our Lady of the Assumption as they do not have a gymnasium within their school; therefore, have to be bussed off site to ensure that the physical education component of the school programming is maintained. In warmer months, the physical education component at the school utilizes the school's play yard and sun shelter. Extra-curricular sports are also limited at the school. Despite the deficiencies at Our Lady of the Assumption, the school has created a very positive environment for the students. There are more leadership opportunities due to the size of the school. The facility itself is challenged due to the age of major building components and not being barrier free; however, it is well taken care of on the surface. Otherwise, the ranges of program offerings were found to be similar across the five (5) review area schools.

vi) Financial Analysis

There are currently additional funds going into the operational costs for Our Lady of the Assumption. All other review area schools have surplus operational funds. Our Lady of the Assumption and Prince of Peace have higher Administrative costs compared to the other review area schools. Please refer to the financial tables included below. It is important to be clear about the link between saving money through consolidation of schools and building more efficient facilities and improving the educational programming at each of the schools. Less money will be required to maintain newer facilities with more programming space and technical infrastructure.

During the review with the PAC, various funding opportunities were considered to be available to us to maintain and upgrade our schools within the Georgian West and area. These funding opportunities range from annual renewal funding, Good Places to Learn funding, to any potential sources from the Prohibitive to Repair classification. No other sources of funding exist at this time.

FINANCIAL INFORMATION

-School Operations-

School	Funding Grants	Expenditures	TOTAL Grants Less Expenditures	PER PUPIL Grants Less Expenditures	Size of School Building (GFA m ²)
OLA	\$ 57,461	\$ 77,111	\$ (19,650)	\$ (255)	481
OLG	\$ 171,347	\$ 125,788	\$ 45,558	\$ 178	2,212
POP	\$ 218,976	\$ 157,728	\$ 61,248	\$ 475	2,823
SMC	\$ 317,189	\$ 191,278	\$ 125,911	\$ 338	3,827
SNC	\$ 280,345	\$ 185,792	\$ 94,554	\$ 292	3,458
Review Area Total	\$ 1,045,318	\$ 737,697	\$ 307,621	\$ 266	12,801

-School Administration-

School	Funding Grants	Expenditures	TOTAL Grants Less Expenditures	PER PUPIL Grants Less Expenditures
OLA	\$ 165,298	\$ 177,197	\$ (11,899)	\$ (155)
OLG	\$ 174,510	\$ 181,055	\$ (6,545)	\$ (26)
POP	\$ 165,849	\$ 183,099	\$ (17,250)	\$ (134)
SMC	\$ 221,719	\$ 174,737	\$ 46,982	\$ 126
SNC	\$ 196,387	\$ 178,823	\$ 17,564	\$ 54
Review Area Total	\$ 923,764	\$ 894,911	\$ 28,852	\$ 25
Board Total	\$ 13,781,313	\$ 13,618,618	\$ 162,695	\$ 7

vii) Transportation

There are additional costs associated with transportation for all of the Board's schools. Transportation costs are added to the funds required to maintain and operate these schools.

OLA, SNC, SMC all have high transportation costs as seen in the table below. The two main reasons for this are; large rural population that require bussing, and walk zones either do not exist or not able to enforce for the student population. While the rural nature of OLA is not going to change, the enforcement of the walk zones at SMC and SNC could achieve a considerable savings in transportation costs. This will be achieved at these two schools in the near future as sidewalks have recently been constructed.

-School Transportation-

SCHOOL	Funding Grants	Expenditures	Total Grants Less Expenditures	Per Pupil Grants Less Expenditures
OLA	\$ 41,208	\$ 104,633	\$ (63,425)	\$ (824)
OLG	\$ 134,138	\$ 71,799	\$ 62,339	\$ 244
POP	\$ 65,932	\$ 24,223	\$ 41,709	\$ 323
SMC	\$ 196,659	\$ 237,035	\$ (40,375)	\$ (109)
SNC	\$ 169,377	\$ 230,761	\$ (61,383)	\$ (189)
Review Area Total	\$ 607,314	\$ 668,450	\$ (61,136)	\$ (53)
Board Total	\$12,109,383	\$ 12,119,270	\$ (9,887)	

viii) Public Comments

Participation from the public occurred at each of the public meetings held by the PAC. The last two (2) public meetings had increased participant attendance as more information was gathered and provided within the process and the importance in public participation was heightened. Specific concerns were brought forward depending on the issues of the school community hosting the public meeting. We had thoughtful considerations and meaningful involvement throughout the process. Staff heard that most people agreed with the opportunity to improve and rebuild Our Lady of Grace. Staff also heard opposition to closing Our Lady of the Assumption from their own community.

4. SUMMARY

Staff has reviewed the PAC report submitted to the Director of Education on March 3, 2010. Through the review of facility issues, facility condition indices, financial information, program opportunities, and capital plan priorities, staff has the following accommodation proposal for this review area. The potential proposal considers the following;

- the sustainability of SMC, SNC as it currently exists;
- the fact that POP is located within a leased facility with students attending the school from outside of the Base combined with a need to spend a considerable amount of money on major building components;
- the need for OLG to be renovated to replace the prohibitive to repair portion of the school;
- the lack of funding for any additional sites or the replacement of a small rural school which is located within 10km of a viable school.

H **P** **A** **R** **Pupil Accommodation Review** **Georgian West • Essa • Base Borden**



The following sets out the accommodation proposal by staff for each school in the review area:

ST. MARY'S

Status quo for the building and community; and

ST. NOEL CHABANEL

Status quo for the building and community; and

OUR LADY OF GRACE

Replace the Prohibitive to Repair portion of the school on the existing site. The addition to the school to be designed and constructed to accommodate more than existing pupil places; and

PRINCE OF PEACE

Consolidate Prince of Peace community into a completely renovated school on the site of Our Lady of Grace in Angus. Prince of Peace will close once the Our Lady of Grace school renovation is complete. All students to move to the new facility all together at this time; and

OUR LADY of the ASSUMPTION

Consolidate Our Lady of the Assumption community into a completely renovated school on the site of Our Lady of Grace in Angus. Our Lady of the Assumption will close once the Our Lady of Grace school renovation is complete. Students to move to the newly renovated Our Lady of Grace school at this time.

All subject to the availability of funding, Ministry Approval, and a boundary review.

APPENDIX B

PUPIL ACCOMMODATION COMMITTEE
(PAC)

ALTERNATE ACCOMMODATION OPTIONS

DRAFT ALTERNATE ACCOMMODATION OPTIONS

i) Options Considered by the PAC, October 2009:

- | | | |
|--------|----|---|
| OPTION | A: | Status quo |
| OPTION | B: | Boundary Optimization |
| OPTION | C: | Retrofit OLA |
| OPTION | D: | Rebuild OLA on existing site |
| OPTION | E: | Build Replacement school for OLA on new site |
| OPTION | F: | Close OLA & Consolidate with other area schools |
| OPTION | G: | Close OLA & POP & Consolidate with OLG (without addition) |
| OPTION | H: | Close OLA & POP & Consolidate with OLG (with addition) |
| OPTION | I: | Close OLA, OLG, & POP & Consolidate in replacement school on new site |

ii) Options Presented at Public Meeting #3 on January 21, 2010:

The following options were those the PAC felt best addressed the mandate of the committee. Each of these options has a variety of benefits and limitations with regards to the major considerations discussed previously in this report and the factors as outlined in the SVF.

Option 1

- Build Replacement school for OLA on new site
- Status Quo for other review area school buildings

Option 2

- Close OLA & Consolidate with other area schools (with addition to OLG)
- Status Quo for other review area school buildings

Option 3

- Close OLA & POP & Consolidate with OLG (with addition)
- Status Quo for SMC & SNC school buildings

Option 4

- Close OLA, OLG, & POP & Consolidate in a replacement school on a new site

NOTE: CONSIDERATION OF BOUNDARY CHANGES IN ALL OPTIONS

iii) Options Presented at Public Meeting #4 on February 18, 2010

The PAC presented the following Options at the fourth public meeting as their draft Recommendations. Each of these options reflect on the major considerations discussed previously in this report and the factors as outlined in the SVF.

Option 1

- Build Replacement school for OLA on new site
- Status Quo for other review area school buildings

Option 2

- Close OLA & Consolidate with other area schools (with addition to OLG)
- Status Quo for other review area school buildings

APPENDIX C

PUPIL ACCOMMODATION COMMITTEE
(PAC)

BENEFITS AND LIMITATIONS

**Benefits and Limitations of Accommodation Options
As discussed in Working Group Meeting #6**

Option 1: Build replacement school for OLA on new site.

BENEFITS

- New Public Catholic school in Clearview
- Addresses current deficiencies
- Maintain small school
- New school facility
- More families will come back to OLA from SNC
- Small school culture
- Maintain Catholic Education in Clearview
- Enrolment will increase @OLA
- Can play a vital role in the community
- Reduce transportation costs
- Will promote growth within the community

LIMITATIONS

- Financial
- Municipal
- Sellability
- Cost per pupil
- Ministry feedback & expectations are unrealistic
- Difficult finding developable property that is serviced
- \$ to purchase it
- Costs do not make sense for size of school
- Replacement only covers existing population
- Won't get any further ahead to size of school
- Enrolment numbers do not warrant new school
- Families may not want to pull students from existing school to attend new Catholic school

STAFF CONSIDERATION:

1. Ministry advises that they do not typically support/fund schools of this size.
2. This option still needs to address enrolment and capacity imbalance.
3. Retrofit / major repairs would be needed at OLG & POP.

**Benefits and Limitations of Accommodation Options
 As discussed in Working Group Meeting #6**

Option 2: Close OLA & consolidate with other area schools. Addition to OLG.

BENEFITS

- Quick & easy fix
- Least disruption/displaced students
- Families of OLA have some choice
- Maximum financial resources
- Saving the Board the cost of building another school
- Improved facilities for OLA
- Savings to Board (Operation/Capital/Administration)
- Staffing can be better balanced system wide
- No financial cost

LIMITATIONS

- Potential capacity @other area schools
- Loss of small school
- Low costs
- Loss of community
- May lose kids
- OLG already over- capacity
- Loss of jobs
- Clearview loses Catholic School
- Possibility of more students in portables
- Bussing issues
- Possible longer bus rides
- Possible decrease in enrolment
- High school possible split from friends (JVA/JOA)
- Increased transportation/bussing costs
- May lose students from Catholic Board

STAFF CONSIDERATION:

1. This option may result in capacity pressure at OLG depending on boundary options and may still leave surplus capacity at other locations.
2. Retrofit / major repairs would be needed at POP



Appendix C

**Benefits and Limitations of Accommodation Options
As discussed in Working Group Meeting #6**

OPTION 2A : Close OLA & consolidate with POP (with addition to OLG).

**Benefits and Limitations of Accommodation Options
As discussed in Working Group Meeting #6**

OPTION 3: Close OLA & POP & consolidate with OLG (with addition).

BENEFITS

- Programming
- Long-term sustainability
- Upgraded/newer building
- \$ can be recouped on sale of OLA
- Will be a more modern facility
- Cost savings in the long term
- More extracurricular offered
- Economies of scale

LIMITATIONS

- Safety issues related to no sidewalk @OLG
- Community loss for military and rural families
- Too big
- Overcrowding
- More traffic to an already high traffic area
- More busses to the area with higher costs
- Potential longer bus distances
- Addition will take up yard
- OLG play yard may be inadequate to accommodate larger population
- Impacting 3 communities instead of 2
- Removing English speaking school on Base
- Losing access to facilities @ POP
- Larger school affects dynamics of school
- Projection over 10 years would exceed the capacity; declining enrolment
- Wear & tear on buildings
- Loss of students to public board
- May require a Vice Principal, increasing costs

STAFF CONSIDERATION:

1. Assumes all students moving to OLG.
 2. New capacity at OLG based on building to a sustainable capacity.
 3. This option will balance enrolment & capacity & minimize surplus space.
- Boundary adjustments may occur between OLA/SMC/SNC due to proximity for students in comparison to OLG.

**Benefits and Limitations of Accommodation Options
As discussed in Working Group Meeting #6**

OPTION 3A: *Close OLA & consolidate with OLG (with addition)
Status Quo for POP*

**Benefits and Limitations of Accommodation Options
As discussed in Working Group Meeting #6**

OPTION 4: Close OLA, OLG, & POP & consolidate in replacement school on new site.

BENEFITS

- Brand new school
- State of the art facility
- All safety issues will be addressed
- \$ can be recouped via sale of 2 properties
- Municipal services
- Building a new community together
- Geographic center
- Construction would not interfere with ongoing studies

LIMITATIONS

- Cost of new site and building
- Cost of additional buses
- Over crowding even before the doors open
- Lose the small school culture
- Community loss
- Transportation changes
- Geographic centre
- Same as option 3 with exception to facility/site issues being addressed

STAFF CONSIDERATION:

1. Assumes all students moving to new site.
2. New capacity at new site based on building to a sustainable capacity.
3. This option will balance enrolment & capacity & minimize surplus space.
4. Site funding may be supported from disposition of school properties.
5. Other building & site funding shortfalls would be required through the Ministry of Education.

APPENDIX D

PUPIL ACCOMMODATION COMMITTEE
(PAC)

RECOMMENDATIONS

PAC RECOMMENDATIONS

Following the final public meeting the PAC considered all of the input received and the material presented during the Pupil Accommodation Review Process. Considerable efforts were made to reach full consensus, however the PAC is presenting 2 Options on Accommodation Recommendations along with the degree of support that each Option had from the PAC.

Each of the following recommendations are subject to:

- i) Board of Trustee approval;
- ii) Ministry of Education approval and funding; and
- iii) Subject to boundary reviews to better balance the enrolment and capacity within the schools.

RECOMMENDATION OPTION 1: Support of 35% of PAC Members in Attendance

Build a replacement school for Our Lady of the Assumption school on a new site in Clearview Township. The new school would be designed to serve approximately the pupil place capacity as the existing school community. There should be minimal impact to the existing SNC and SMC school areas.

An addition at OLG to replace the PTR portion of the school building and to accommodate the existing community needs. Consideration for additional property adjacent the existing OLG site. The site redevelopment should take into consideration the usual site components and particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

- **ST. NOEL CHABANEL (SNC), Wasaga Beach**

Status Quo for SNC school building and school community.

- **ST. MARY's (SMC), Collingwood**

Status Quo for SMC school building and school community.

- **PRINCE OF PEACE (POP), Base Borden**

Status Quo for POP school building and school community.

(facility retrofit items to be addressed through the Board's routine budget process or other funding sources)

- **OUR LADY OF GRACE (OLG), Angus**

Our Lady of Grace to receive an addition to the school to replace the Prohibitive to Repair (PTR) portion of the school.

Addition to the school to be designed and constructed to accommodate more than existing pupil places. Consideration for additional property adjacent the existing OLG site. The site redevelopment should take into consideration the usual site components and particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

- **OUR LADY OF THE ASSUMPTION (OLA), New Lowell**

Replacement of the school on new site within the Township of Clearview.

Replacement of school to be designed and constructed to accommodate the existing school community. (Existing school designed for 46 pupil places; replacement school to target design for approximately 77 pupil places).

RECOMMENDATION OPTION 2: Support 65% of PAC Members in Attendance

Close Our Lady of the Assumption and consolidate with other schools.

Replace the PTR portion of OLG with an addition to the school building and to accommodate the existing community needs and the potential impact of OLA school area. Consideration for additional property adjacent the existing OLG site. The site redevelopment should take into consideration the usual site components and particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

Students would remain in their existing school communities until the replacement project is built.

- **ST. NOEL CHABANEL (SNC), Wasaga Beach**

Status Quo for SNC school building and school community.

- **ST. MARY'S (SMC), Collingwood**

Status Quo for SMC school building and school community.

- **PRINCE OF PEACE (POP), Base Borden**

Status Quo for POP school building and school community.

(facility retrofit items to be addressed through the Board's routine budget process or other funding sources)

- **OUR LADY OF GRACE (OLG), Angus**

Our Lady of Grace to receive an addition to the school to replace the Prohibitive to Repair (PTR) portion of the school.

Addition to the school to be designed and constructed to accommodate more than existing pupil places and to take into consideration potential impact of OLA students. Consideration should be given to additional property adjacent the school site if possible. The site redevelopment should take into consideration the usual site components and particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

- **OUR LADY OF THE ASSUMPTION (OLA), New Lowell**

Closure of Our Lady of the Assumption school building. Existing OLA students moving to other review area schools depending on decisions made during the boundary review process. Students would remain at OLA until the replacement project is built at OLG.



APPENDIX E

PUPIL ACCOMMODATION COMMITTEE
(PAC)

REPORT SUBMITTED TO THE DIRECTOR

**GEORGIAN WEST~ ESSA ~ BASE BORDEN
PUPIL ACCOMMODATION REVIEW
2009/2010**

School Valuation Report

And

Recommendations to the Director of Education



Completed by:
GWEB Pupil Accommodation Committee

March 3, 2010



TABLE OF CONTENTS

Topic	Page
Executive Summary	3
PAC Understandings and Performance.....	3
Major Considerations.....	4
Lessons Learned.....	4
Conclusion.....	5
1. Introduction	6
Purpose.....	6
2. Process	7
Ministry of Education Policy Background.....	8
SMCDSB Policy Highlights.....	8
3. PAC Membership	8
Pupil Accommodation Review Committee.....	9
Mandate of the Pupil Accommodation Review Committee (PAC).....	10
4. School Valuation Framework	11
5. Draft Alternate Accommodation Options	12
i) Options Considered by the PAC.....	12
ii) Options Presented at Public Meeting #3 on January 21, 2010...	13
iii) Benefits and Limitations.....	14
iv) Draft Recommendations from Public Meeting #4 on February 18, 2010.....	18
6. PAC Recommendations	19
APPENDICES	21

EXECUTIVE SUMMARY

Background

On June 17, 2009, the Simcoe Muskoka Catholic District School Board approved the formation of a Pupil Accommodation Review Committee (PAC) for the following Georgian West Essa Base Borden (GWEB) group of schools: Our Lady of the Assumption (OLA), Our Lady of Grace (OLG), Prince of Peace (POP), St. Mary's Collingwood (SMC) and St. Noel Chabanel (SNC).

The committee was responsible for completing a customized School Valuation Framework Report (SVF), as outlined by the Ministry of Education guidelines for each of the elementary schools under review. Throughout the pupil accommodation review process, the PAC reviewed a variety of information, including boundary maps, reports showing current and future enrolment and financial impacts of each of the scenarios presented. The Facility Condition Reports were presented and copies of these reports were available for review. The PAC studied and analyzed the data within these reports with respect to the Georgian West Area group of schools, emphasizing the value to the student.

The PAC had the opportunity to visit each school (except St. Mary's in Collingwood) to enhance their understanding of each of the school communities. Four public meetings were held in four different schools to present information and gather input from the community. This community feedback was taken into consideration when the committee formed the draft recommendations.

PAC Understandings and Performance

- PAC members understood their mandate to be a strong advocate for their school community while considering the long term impacts for Catholic education for all students in the Georgian West Essa Borden area. Committee members were very respectful of each others communities.
- It was agreed that the PAC would operate on a consensus decision-making model. If consensus could not be reached on a final recommendation, the committee would identify the options recommended and the level of support for each.
- PAC members had to think about and describe their school communities as they currently exist (SVF) and in terms of what needs to occur to continue offering Catholic education to students in the Pupil Accommodation review area.
- Timelines were established and meeting lengths were clearly identified. Every effort was made to adhere to this structure in order to respect the time commitment of PAC members.
- The PAC recognized that any recommendations provided, were contingent on adequate funding and that final decisions were made by the Board.

- The School Valuation Framework for each school community was completed by the individual school team and then presented to the larger committee for review. This process allowed for efficient use of time as well as active engagement by the PAC.
- Two of the five schools involved in the review did not believe they were directly affected since their school buildings were in good repair, and they were not in close proximity to the other schools.
- The public meetings had a strong influence on the committee's recommendations.

Major Considerations

- All students need to have adequate facilities in their communities.
- The committee recognizes the need to be fiscally responsible.
- Careful consideration of bussing for the review area students will be essential.
- The unique situation of the families who reside at DND Base Borden, along with a strong desire to maintain a presence on the Base had an impact on the committee's decisions.
- The distinctiveness of the communities made finding a solution challenging.
- There was a wish to have everyone get what they wanted.
- The historical importance of OLA was recognized.
- There was recognition that the communities would need to be connected and a process to maintain and merge the communities in a dignified way would be essential. A possible name change of the school would assist with community connection and inclusion.
- Communication regarding the impact of these decisions on the schools in this area will be of key importance.

Lessons Learned

- The input from public meetings had a powerful affect on shaping decisions of the PAC. It would be beneficial to have a strong message go out to the communities at the very beginning of the process that clearly states all are invited to come to every public meeting. These messages could be publicized in the media and at the schools in the form of a letter from the principal, so that everyone knows how important it is to have good attendance at these meetings.

Growing Community with Truth, Compassion & Service

- The amount of information presented at the beginning of the process may appear to be overwhelming. Simplified versions would be helpful.
- The PAC committee may want to discuss the order and location of each of the public meetings as the order may impact attendance. Start times for PAC meetings could be modified as well.
- A variety of consensus tools would assist the process. These tools would come with well defined parameters.

Conclusion

While PAC members were very respectful towards each other, this was a very emotional process. If the process had been shorter perhaps this would have been easier. Although some PAC members left dissatisfied, the committee had respectful discussions and did try to work towards consensus. If there had been a consensus recommendation, the PAC would have felt more satisfied.

It is also important to note that the final committee meeting was re-scheduled due to inclement weather. We had 20 of our 35 committee members in attendance for the final meeting.

We thank the Simcoe Muskoka Catholic District School Board for the opportunity to participate in a meaningful process of consultation that will provide input into the Board's decisions regarding the future accommodation of students in the Georgian West Essa Base Borden (GWEB) group of schools. We also thank all those parents and community members who provided valuable input throughout this process.

TO: Michael O'Keefe, Director of Education

FROM: Pupil Accommodation Committee (PAC)
Georgian West Essa Base Borden
Pupil Accommodation Review

SUBJECT: **School Valuation Report with Recommendations**

REVIEW AREA: Our Lady of the Assumption Catholic School, New Lowell
Our Lady of Grace Catholic School, Angus
Prince of Peace Catholic School, Base Borden
St. Mary's Catholic School, Collingwood
St. Noel Chabanel Catholic School, Wasaga Beach

DATE: March 3, 2010

1.) INTRODUCTION

Purpose

Based on the Board's Policy LE-14, as guided by the Ministry of Education's guidelines, a Pupil Accommodation Review has been undertaken for the Georgian West Essa Base Borden (GWEB) group of schools: Our Lady of Assumption (OLA), Our Lady of Grace (OLG), Prince of Peace (POP), St. Mary's Collingwood (SMC), and St. Noel Chabanel (SNC).

The Pupil Accommodation Committee (PAC) is presenting this finalized school valuation report with recommendations which incorporates all public comments received during our four (4) public meetings. It also incorporates all the information gathered and discussed during the eight (8) PAC Working Group Meetings. All information relating to the process is posted to our Board website at www.smcdsb.on.ca and distributed to attendees of the (PAC) public meetings.

2.) PROCESS

A Pupil Accommodation Review is a formal consultative process, guided by the Ministry of Education that is used to evaluate and review how our schools accommodate students and assists in determining facility needs. There are several reasons why an elementary school accommodation review may be initiated:

- Reorganization of the schools could enhance program and learning opportunities for students
- Retrofitting learning spaces may be cost prohibitive
- Significant costs in building maintenance or buildings in need of major capital improvements
- Safety concerns within the schools in the review area
- Consolidation is in the best interest of the overall school system
- Changing enrolment within the review area

Notices to inform the community of the public meetings and describe the process were placed in the various community newspapers including, The Borden Citizen, The Stayner Sun, The Wasaga Sun, and the Collingwood Enterprise Bulletin. These notices were also placed in the following Parish bulletins; Our Lady of the Assumption Parish in Brentwood, Our Lady of Grace Parish in Angus, St. Joseph's Chapel, Base Borden, St. Mary's Parish in Collingwood, and St. Patrick's Parish in Stayner. Letters were placed in school newsletters and sent home to parents/guardians with students in the review area. The process was open and transparent and guided by the PAC to meet the policy and procedures of the Board.

Ministry of Education Policy Background

- The Ministry's Pupil Accommodation Review Guidelines were released on October 31, 2006.
- Guidelines were developed in consultation with the Ministry's Good Places to Learn.
- School Valuation, and in particular the value to the student, is the centre of the community consultation process and Board decision making.
- Boards are to consider their Capital Plan Priorities in identifying the need to establish a Pupil Accommodation Review (PAR).

SMCDSB Policy Highlights

- The Board adopted Policy LE-14: Pupil Accommodation Review on June 13, 2007.
- This Policy is in keeping with the Ministry of Education Pupil Accommodation Review Guidelines issued October 31, 2006.
- The pupil accommodation review is transparent and consultative.
- Each school in an accommodation review area will be assessed using the School Valuation Framework (SVF).
- The PAC makes recommendations to the Director of Education however, the final accommodation decisions will be made by the Board

3.) PAC MEMBERSHIP

Membership of the PAC is set out in section 2.2 of the Board's Pupil Accommodation Review Policy LE-14.

The Pupil accommodation review committee consists of the following representation:

- Appropriate Board staff
- One or more Trustees
- Representative from local parish
- Municipal Councilor representative
- Business community representative
- From each affected school:
 - The school principal or designate
 - 1 teacher
 - 1 non-teaching staff member
 - 3 parents

All stakeholders were invited to send a representative.

Growing Community with Truth, Compassion & Service

Pupil Accommodation Review Committee

On June 17, 2009, the Simcoe Muskoka Catholic District School Board approved the formation of a Pupil Accommodation Review Committee (PAC) for the following Georgian West Essa Base Borden group of schools: Our Lady of the Assumption (OLA), Our Lady of Grace (OLG), Prince of Peace (POP), St. Mary's Collingwood (SMC) and St. Noel Chabanel (SNC). The role of the PAC is to lead the public review and seek community input through Public consultation on options for accommodating students within this review area, and prepare a report with recommendations to the Director of Education. The PAC is comprised of the following representatives:

Our Lady of the Assumption Catholic School

Barbara Clarkson, Principal
Tracey Atkinson, Parent Representative
Alana Artuso, Parent Representative
Margriet Kempers, Parent Representative
Michele Labrecque-Mireault, Teacher Representative
Linda Richardson, Non-teaching Representative

Our Lady of Grace Catholic School

Jennifer Robertson, Principal
Henry Hooymans, Parent Representative
Laurie Longtin, Parent Representative
Angela Bullcok, Parent Representative
Joe Forte, Teacher Representative
Gerry Danby, Non-Teaching Representative

Prince of Peace Catholic School

Kevin Kuiack, Principal
Royslana Laroche, Parent Representative
Roxanne Guenette, Parent Representative
Lori Rose, Parent Representative
Theresa Skinner, Teacher Representative
Julie Lapierre, Non-Teaching Representative

Parishes

Edna Turcotte, Parish Representative
Cindy Robinson, Parish Representative
Rhonda Robert, Parish Representative

St. Mary's Catholic School, Collingwood

Mike Dufort, Principal
Martin Mazza, Parent Representative
Cathy Garrett, Teacher Representative
Lori Murray, Non-Teaching Representative

St. Noel Chabanel Catholic School

Miryam Blasko, Principal
Deanna Langan, Parent Representative
Ingrid DeJangh-MacDonald, Parent Representative
Jennifer Parent, Teacher Representative
Ivana Higgins, Non-Teaching Representative

SMCDSB

Teresa Pinder, School Trustee
Clayton Ferguson, School Trustee
Jane Dillon-Leitch, Superintendent of Schools, Chair
Steve Charbonneau, Assistant to Superintendent
Darren Schmidt, Superintendent of Schools
Glenn Clarke, Controller of Plant
Jennifer Sharpe, Manager of Planning and Properties
Kristin Dibble Pechkovsky, Planning Officer
Deborah Cosworth, Administrative Support

Councilors

Mary Anne Gough, Business Representative Wasaga Beach
Roger McGillvray, Councilor, Clearview Township
Connie Gray, Councilor, Wasaga Beach
Norman Ruttie, Lieutenant Colonel, DND Base Borden

Mandate of the Pupil Accommodation Review Committee (PAC)

To support the school valuation process, school boards are required to develop a generic School Valuation Framework that assesses each of the following four considerations about the schools being reviewed:

- ***Value to the student***
- ***Value to the community***
- ***Value to the school board***
- ***Value to the economy***

The PAC was responsible for completing a customized School Valuation Framework Report for each of the elementary schools included in the Georgian West Essa Base Borden Accommodation Review. The PAC studied and analyzed the data within these reports respecting this group of schools under review which assisted the PAC in developing these recommendations presented to the Director of Education on accommodation options, for Board consideration.

The PAC has have conducted a total of eight working group meetings and four public meetings.

<i>October 8, 2009</i>	<i>PAC Working Group Meeting #1 – SVF Customization</i>	<i>OLA</i>
<i>October 13, 2009</i>	<i>PAC Working Group Meeting #2 – SVF Customization</i>	<i>OLA</i>
<i>October 28, 2009</i>	<i>PAC Working Group Meeting #3</i>	<i>OLA</i>
<i>November 23, 2009</i>	<i>First PAR Public Meeting</i>	<i>OLG</i>
<i>November 30, 2009</i>	<i>PAC Working Group Meeting #4</i>	<i>OLA</i>
<i>December 7, 2009</i>	<i>Second PAR Public Meeting</i>	<i>OLA</i>
<i>January 11, 2010</i>	<i>PAC Working Group Meeting #5</i>	<i>OLA</i>
<i>January 21, 2010</i>	<i>Third PAR Public Meeting</i>	<i>POP</i>
<i>February 1, 2010</i>	<i>PAC Working Group Meeting #6</i>	<i>OLA</i>
<i>February 10, 2010</i>	<i>PAC Working Group Meeting #7</i>	<i>OLA</i>
<i>February 18, 2010</i>	<i>Fourth PAR Public Meeting</i>	<i>SNC</i>
<i>March 1, 2010</i>	<i>PAC Working Group Meeting #8 (rescheduled from Feb 25/10)</i>	<i>OLA</i>

4.) SCHOOL VALUATION FRAMEWORK (SVF)

The Simcoe Muskoka Catholic District School Board's School Valuation Framework (SVF) is the focus of the Pupil Accommodation Review process and was developed with input from stakeholders including parents, educators, Board officials and school council representatives. The School Valuation Framework was further customized by the PAC for the Georgian West and area schools under review.

The School Valuation Framework created a profile or picture of the school by asking a series of questions in four categories:

- ***Value to the student***
- ***Value to the community***
- ***Value to the school board***
- ***Value to the local economy***

School Valuation, and in particular the value to the student, is the centre of the community consultation process and Board decision making.

5.) DRAFT ALTERNATE ACCOMMODATION OPTIONS

i) Options Considered by the PAC:

OPTION	A:	Status quo
OPTION	B:	Boundary Optimization
OPTION	C:	Retrofit OLA
OPTION	D:	Rebuild OLA on existing site
OPTION	E:	Build Replacement school for OLA on new site
OPTION	F:	Close OLA & Consolidate with other area schools
OPTION	G:	Close OLA & POP & Consolidate with OLG (without addition)
OPTION	H:	Close OLA & POP & Consolidate with OLG (with addition)
OPTION	I:	Close OLA, OLG, & POP & Consolidate in replacement school on new site

ii) Options Presented at Public Meeting #3 on January 21, 2010

The following options were those the PAC felt best addressed the mandate of the committee. Each of these options has a variety of benefits and limitations with regards to the major considerations discussed previously in this report and the factors as outlined in the SVF.

Option 1

- Build Replacement school for OLA on new site
- Status Quo for other review area school buildings

Option 2

- Close OLA & Consolidate with other area schools (with addition to OLG)
- Status Quo for other review area school buildings

Option 3

- Close OLA & POP & Consolidate with OLG (with addition)
- Status Quo for SMC & SNC school buildings

Option 4

- Close OLA, OLG, & POP & Consolidate in a replacement school on a new site

NOTE: CONSIDERATION OF BOUNDARY CHANGES IN ALL OPTIONS

iii) Benefits and Limitations

Option 1: Build replacement school for OLA on new site, Addition to OLG.

BENEFITS

- New Public Catholic school in Clearview
- Addresses current deficiencies
- Maintain small school & small culture
- New school facility
- More families will come back to OLA from SNC
- Maintain Catholic Education in Clearview
- Enrolment will increase at OLA
- School can play a vital role in the community
- Reduce transportation costs
- Will promote growth within the community

LIMITATIONS

- Financial
- Municipal
- Sellability
- Cost per pupil
- Ministry feedback & expectations are unrealistic
- Difficult finding developable property that is serviced
- \$ to purchase it
- Costs do not make sense for size of school
- Replacement only covers existing population
- Enrolment numbers do not warrant new school
- Families may not want to pull students from existing school to attend new Catholic school
- Loss of enrolment at neighboring schools

Option 2: Close OLA & consolidate with other area schools. Addition to OLG.

BENEFITS

- Quick & easy fix
- Least disruption/displaced students
- Families of OLA have some choice
- Maximum financial resources
- Saving the Board the cost of building another school (operation/capital/admin)
- Improved facilities for OLA
- Staffing can be better balanced system wide

LIMITATIONS

- Potential capacity @other area schools
- Loss of small school
- Low costs
- Loss of community
- May lose students
- OLG already over-capacity
- Loss of jobs
- Clearview loses Catholic School
- Possibility of more students in portables
- Bussing issues
- Possible longer bus rides
- Possible decrease in enrolment
- High school possible split from friends (JVA/JOA)
- Increased transportation/bussing costs
- May lose students from Catholic Board

OPTION 3: Close OLA & POP & consolidate with OLG (with addition).

BENEFITS

- Programming
- Long-term sustainability
- Upgraded/newer building
- \$ can be recouped on sale of OLA
- Will be a more modern facility
- Cost savings in the long term
- More extracurricular offered
- Economies of scale

LIMITATIONS

- Safety issues related to no sidewalk @OLG
- Community loss for military and rural families
- Too big
- Overcrowding
- More traffic to an already high traffic area
- More busses to the area with higher costs
- Potential longer bus distances
- Addition will take up yard
- OLG play yard may be inadequate to accommodate larger population
- Impacting 3 communities instead of 2
- Removing English speaking school on Base
- Losing access to facilities at POP
- Larger school affects dynamics of school
- Projection over 10 years would exceed the capacity; declining enrolment
- Wear & tear on buildings
- Loss of students to public board
- May require a Vice Principal, increasing costs

OPTION 4: Close OLA, OLG, & POP & consolidate in replacement school on new site.

BENEFITS

- Brand new school
- State of the art facility
- All safety issues will be addressed
- \$ can be recouped via sale of 2 properties
- Municipal services
- Building a new community together
- Geographic center
- Construction would not interfere with ongoing studies

LIMITATIONS

- Cost of new site and building
- Cost of additional buses
- Over crowding even before the doors open
- Lose the small school culture
- Community loss
- Transportation changes
- Geographic centre
- Same as option 3 with exception to facility/site issues being addressed

iv) Options Presented at Public Meeting #4 on February 18, 2010

The PAC presented the following Options at the fourth public meeting as their draft Recommendations. Each of these options reflect on the major considerations discussed previously in this report and the factors as outlined in the SVF.

Option 1

- Build Replacement school for OLA on new site
- Status Quo for other review area school buildings

Option 2

- Close OLA & Consolidate with other area schools (with addition to OLG)
- Status Quo for other review area school buildings

6.) PAC RECOMMENDATIONS

Following the final public meeting the PAC considered all of the input received and the material presented during the Pupil Accommodation Review Process. Considerable efforts were made to reach full consensus, however the PAC is presenting 2 Options on Accommodation Recommendations along with the degree of support that each Option had from the PAC.

Each of the following recommendations are subject to:

- i) Board of Trustee approval;
- ii) Ministry of Education approval and funding; and
- iii) Subject to boundary reviews to better balance the enrolment and capacity within the schools.

RECOMMENDATION OPTION 1: Support of 35% of PAC Members in Attendance

Build a replacement school for Our Lady of the Assumption school on a new site in Clearview Township. The new school would be designed to serve approximately the pupil place capacity as the existing school community. There should be minimal impact to the existing SNC and SMC school areas.

An addition at OLG to replace the PTR portion of the school building and to accommodate the existing community needs. Consideration for additional property adjacent the existing OLG site. The site redevelopment should take into consideration the usual site components and particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

- **ST. NOEL CHABANEL (SNC), Wasaga Beach**

Status Quo for SNC school building and school community.

- **ST. MARY's (SMC), Collingwood**

Status Quo for SMC school building and school community.

- **PRINCE OF PEACE (POP), Base Borden**

Status Quo for POP school building and school community.

(facility retrofit items to be addressed through the Board's routine budget process or other funding sources)

- **OUR LADY OF GRACE (OLG), Angus**

Our Lady of Grace to receive an addition to the school to replace the Prohibitive to Repair (PTR) portion of the school.

Addition to the school to be designed and constructed to accommodate more than existing pupil places. Consideration for additional property adjacent the existing OLG site. The site redevelopment should take into consideration the usual site components and

particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

- **OUR LADY OF THE ASSUMPTION (OLA), New Lowell**

Replacement of the school on new site within the Township of Clearview.

Replacement of school to be designed and constructed to accommodate the existing school community. (Existing school designed for 46 pupil places; replacement school to target design for approximately 77 pupil places).

RECOMMENDATION OPTION 2: Support 65% of PAC Members in Attendance

Close Our Lady of the Assumption and consolidate with other schools.

Replace the PTR portion of OLG with an addition to the school building and to accommodate the existing community needs and the potential impact of OLA school area. Consideration for additional property adjacent the existing OLG site. The site redevelopment should take into consideration the usual site components and particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

Students would remain in their existing school communities until the replacement project is built.

- **ST. NOEL CHABANEL (SNC), Wasaga Beach**

Status Quo for SNC school building and school community.

- **ST. MARY'S (SMC), Collingwood**

Status Quo for SMC school building and school community.

- **PRINCE OF PEACE (POP), Base Borden**

Status Quo for POP school building and school community.

(facility retrofit items to be addressed through the Board's routine budget process or other funding sources)

- **OUR LADY OF GRACE (OLG), Angus**

Our Lady of Grace to receive an addition to the school to replace the Prohibitive to Repair (PTR) portion of the school.

Addition to the school to be designed and constructed to accommodate more than existing pupil places and to take into consideration potential impact of OLA students. Consideration should be given to additional property adjacent the school site if possible. The site redevelopment should take into consideration the usual site components and particularly the parking area, bus lay by, drop off and both vehicular and pedestrian access to the school site.

- **OUR LADY OF THE ASSUMPTION (OLA), New Lowell**

Closure of Our Lady of the Assumption school building. Existing OLA students moving to other review area schools depending on decisions made during the boundary review process. Students would remain at OLA until the replacement project is built at OLG.

APPENDICES

Appendix	Topic
A	Ministry Guidelines
B	SMCDSB Policy LE-14
C	PAC Membership
D	Timelines
E	School Valuation Framework (SVF) Generic
F	School Valuation Framework (SVF) Refined
G	School Valuation Framework (SVF) Customized
H	Draft School Specific Valuation Framework (SVF)
I	School Profiles
J	Capital Funding Information
K	Impact Information
L	FCI Reports
M	Agendas
N	Minutes
O	Presentations
P	Glossary of Terms
Q	Public Comments/Questions and Committee Responses
R	Alternate Accommodation Options
S	Recommendations

APPENDIX F

FACILITY CONDITION INDEX (FCI) REPORTS

**Refer to Appendix L of PAC Report: '(PAC) Report Submitted to the Director'*

APPENDIX G

FACILITY CONDITION INDICES SUMMARY

Simcoe Muskoka Catholic District School Board
Facility Condition Indices

Printed On: 2009/08/04

Name	F.C.I.	Gross Area	Total Funding	Total Cost of Events	Asset Replacement Value
Prince of Peace, Campus ID 9346 - Site	* +	2,823	\$0	\$430,000	\$0
Our Lady of Grace, Campus ID 9340 - Site	* +	2,212	\$0	\$395,100	\$0
Our Lady of Assumption, Campus ID 9343 - Site	* +	481	\$0	\$288,000	\$0
Our Lady of Assumption, 9343	84.58%	481	\$0	\$594,413	\$702,774
Prince of Peace, 9346	19.72%	2,823	\$0	\$646,206	\$3,277,222
Our Lady of Grace, 9340	16.08%	2,213	\$0	\$526,895	\$3,277,222
	<u>39.69%</u>		<u>\$0</u>	<u>\$2,880,614</u>	<u>\$7,257,218</u>

+ Zero value detected for the Asset Replacement Value.
 * FCI value outside the logical range (-50% to +150%).
 Average FCI is calculated based on the sum values.

This report was generated without using Virtual Events.

FCI Through 2009 (Current Year) / Our Lady of Assumption, Campus ID 9343 - Our Lady of Grace, Campus ID 9340, Prince of Peace, Campus ID 9346
 Simcoe Muskoka Catholic District School Board

Simcoe Muskoka Catholic District School Board
Facility Condition Indices

Printed On: 2009/11/16

Name	F.C.I.	Gross Area	Total Funding	Total Cost of Events	Asset Replacement Value
Our Lady of Grace, Campus ID 9340 - Site	**	2,212	\$0	\$470,100	\$0
Prince of Peace, Campus ID 9346 - Site	**	2,823	\$0	\$430,000	\$0
Our Lady of Assumption, Campus ID 9343 - Site	**	481	\$0	\$395,800	\$0
Our Lady of Assumption, 9343	95.68%	481	\$0	\$672,413	\$702,774
Prince of Peace, 9346	28.94%	2,823	\$0	\$948,342	\$3,277,222
Our Lady of Grace, 9340	27.25%	2,213	\$0	\$892,966	\$3,277,222
	<u>52.49%</u>		<u>\$0</u>	<u>\$3,809,621</u>	<u>\$7,257,218</u>

* Zero value detected for the Asset Replacement Value.
 * FCI value outside the logical range (-50% to +150%).
 Average FCI is calculated based on the sum values.
 This report was generated without using Actual Events.

Simcoe Muskoka Catholic District School Board
Facility Condition Indices

Printed On: 2009/11/16

Name	F.C.I.	Gross Area	Total Funding	Total Cost of Events	Asset Replacement Value
Prince of Peace, Campus ID 9346 - Site	**	2,823	\$0	\$609,790	\$0
Our Lady of Grace, Campus ID 9340 - Site	**	2,212	\$0	\$561,696	\$0
Our Lady of Assumption, Campus ID 9343 - Site	**	481	\$0	\$483,800	\$0
Our Lady of Assumption, 9343	121.91%	481	\$0	\$856,763	\$702,774
Prince of Peace, 9346	119.35%	2,823	\$0	\$3,911,307	\$3,277,222
Our Lady of Grace, 9340	86.45%	2,213	\$0	\$2,833,309	\$3,277,222
	<u>127.55%</u>		<u>\$0</u>	<u>\$9,256,664</u>	<u>\$7,257,218</u>

* Zero value detected for the Asset Replacement Value.
 * FCI value outside the logical range (-50% to +150%).
 Average FCI is calculated based on the sum values.

This report was generated without using Virtual Events.

**Simcoe Muskoka Catholic District School Board
10 Years Event Costs By Element Condition**

Printed On: 2009/11/16

	2003	2004	2005	2006	2007	2008	2008	2009	2010	2011	2012	Total
1.Critical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.Poor	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.Fair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,054,206	\$0	\$0	\$1,054,206
4.Good	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$262,459	\$54,285	\$0	\$316,744
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,392	\$0	\$0	\$7,392
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,324,057	\$54,285	\$0	\$1,378,342

This report was generated without using Virtual Events.

**Simcoe Muskoka Catholic District School Board
10 Years Event Costs By Element Condition**

Printed On: 2009/11/16

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Total
1.Critical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.Poor	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$882,413	\$0	\$0	\$882,413
3.Fair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$129,800	\$134,800
4.Good	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,000	\$0	\$0	\$51,000
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$933,413	\$5,000	\$129,800	\$1,068,213

This report was generated without using Virtual Events.

**Simcoe Muskoka Catholic District School Board
10 Years Event Costs By Element Condition**

Printed On: 2009/11/16

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Total
1.Critical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.Poor	\$0	\$0	\$0	\$93,000	\$0	\$0	\$0	\$487,995	\$0	\$0	\$580,995
3.Fair	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$426,556	\$61,000	\$25,000	\$517,556
4.Good	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$230,000	\$34,515	\$0	\$264,515
Total	\$0	\$0	\$0	\$98,000	\$0	\$0	\$0	\$1,144,551	\$95,515	\$25,000	\$1,363,066

This report was generated without using Virtual Events.

**Simcoe Muskoka Catholic District School Board
10 Years Event Costs**

Printed On: 2009/11/16

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Total
Our Lady of Assumption, Campus ID 9343	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$933,413	\$5,000	\$129,800	\$1,068,213

This report was generated without using Virtual Events.

Simcoe Muskoka Catholic District School Board

10 Years / Our Lady of Assumption, Campus ID 9343

**Simcoe Muskoka Catholic District School Board
10 Years Event Costs**

Printed On: 2009/11/16

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Total
Our Lady of Grace, Campus ID 9340	\$0	\$0	\$0	\$98,000	\$0	\$0	\$0	\$1,144,551	\$96,515	\$25,000	\$1,363,066

This report was generated without using Virtual Events.

**Simcoe Muskoka Catholic District School Board
10 Years Event Costs**

Printed On: 2009/11/16

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Total
Prince of Peace, Campus ID 9346	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,324,057	\$54,285	\$0	\$1,378,342

This report was generated without using Virtual Events.

Simcoe Muskoka Catholic District School Board

10 Years / Prince of Peace, Campus ID 9346

Simcoe Muskoka Catholic District School Board
Event Costs By Event Year / Event Priority

Printed On: 2009/11/16

	2003	2004	2005	2006	2007	2008-2012	2013-2017	2018-2022	2023-2027	Total
Low	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Medium	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
High	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Urgent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
N/A	\$0	\$0	\$0	\$0	\$0	\$1,068,213	\$79,046	\$129,779	\$63,525	\$1,340,563
Total	\$0	\$0	\$0	\$0	\$0	\$1,068,213	\$79,046	\$129,779	\$63,525	\$1,340,563

This report was generated without using Virtual Events.

Simcoe Muskoka Catholic District School Board
Event Costs By Event Year / Event Priority

Printed On: 2009/11/18

	2003	2004	2005	2006	2007	2008-2012	2013-2017	2018-2022	2023-2027	Total
Low	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Medium	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
High	\$0	\$0	\$0	\$68,000	\$0	\$0	\$0	\$0	\$0	\$68,000
Urgent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
N/A	\$0	\$0	\$0	\$0	\$0	\$1,265,066	\$461,754	\$1,036,915	\$533,270	\$3,297,005
Total	\$0	\$0	\$0	\$98,000	\$0	\$1,265,066	\$461,754	\$1,036,915	\$533,270	\$3,395,005

This report was generated without using Virtual Events.

Simcoe Muskoka Catholic District School Board
Event Costs By Event Year / Event Priority

Printed On: 2009/11/16

	2003	2004	2005	2006	2007	2008-2012	2013-2017	2018-2022	2023-2027	Total
Low	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Medium	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
High	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Urgent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
N/A	\$0	\$0	\$0	\$0	\$0	\$1,378,342	\$731,939	\$887,458	\$1,523,357	\$4,521,096
Total	\$0	\$0	\$0	\$0	\$0	\$1,378,342	\$731,939	\$887,458	\$1,523,357	\$4,521,096

This report was generated without using Virtual Events.

APPENDIX H

PUPIL ACCOMMODATION REVIEW (PAR) BINDER FOR GEORGIAN WEST ESSA BASE BORDEN

- Accommodation Options
- Agendas
- Board Policies (LE-14)
- Glossary of Terms
- Ministry of Education Guidelines
- Minutes
- PAC Membership
- Presentations
- Public Comments
- School Profiles
- School Valuation Framework Tool
- Timelines

APPENDIX I

SIMCOE MUSKOKA CATHOLIC DISTRICT
SCHOOL BOARD'S

BOUNDARY REVIEW PROCESS

Simcoe Muskoka Catholic District School Board
BOUNDARY REVIEW PROCESS

- *Planning staff to routinely consider enrolment/capacity or other issues that may require further discussion or consideration for a boundary review*
- *Boundary Reviews will be initiated by Planning Staff in consultation with Area Superintendent (or designate) in order to establish a new school or to alleviate accommodation pressures in an existing area*
- *Establishment of a Boundary Review Committee (BRC) be comprised of:*
 - *Area Superintendent (or designate) - Chair of the Committee*
 - *Planning Staff - who will facilitate the Committee*
 - *Transportation Officer*
 - *Area Principal(s) (or designate)*
 - *Area Trustee(s)*
 - *School Community Council Representative for each Area School*
- *Planning and Transportation staff will be the primary information resources to the Committee*

Preliminary Technical Review (Planning Staff)

- *prepare a list of schools affected/mapped representation of review area*
- *Transportation Department to identify student locations within the review area*
- *Identify previous enrolments, future projections, and capacities*
- *Identify existing boundaries*
- *Identify site and school size*
- *Consider the number of Roman Catholic support within the review area*
- *Consider municipal development and growth within the review area*
- *Consider location of area public schools*
- *Consider existing community associations and private schools*
- *Consider walking zones for transportation efficiency*
- *Prepare a PowerPoint presentation for the initial BRC Meeting as an overview of the boundary review process*
- *Prepare a binder for each of the BRC members with pertinent information*

Initial Meeting:

- *Planning Staff as facilitators will provide a background on the existing situation based on completed preliminary work and information on scenarios as well as provide information regarding the process and further meeting requirements.*
- *BRC will give direction to Planning Staff on further developing boundary proposals based on the objectives of the boundary review process and the BRC will reconvene to review options and determine option(s) to proceed to Open Houses with.*

- *Remind Principals once notified that school Community Councils have no formal role in the process*

Develop Boundary Options (Planning Staff)

- *Identify objectives for the boundary review – e.g. balance school loads, maximize school enrolments etc*
- *Identify boundary options based on the objectives*
- *Prepare proposed boundaries and corresponding maps*
- *Maximize walking routes – e.g. compared to other locations*
- *Discuss options with the Transportation Officer and/or Superintendent for any possible conflicts*

Open Houses:

- *Prior to the Open Houses, the BRC will be required to endorse the options presented by Planning Staff*
- *Prepare maps of existing and proposed boundaries for the review area*
- *Provide handouts of new facility and boundaries*
- *Send letter to parents via schools regarding the Open House Meeting as well as other public notices e.g. newspaper advertisement*
- *Set up in a “station” fashion with transportation, planning, etc at different tables*
- *All staff attendees to wear identifiable tags*

Evaluation and Recommendations:

- *Planning to consider in detail community feedback*
- *BRC will assess the results of the planning summary of feedback*
- *A Recommendation of the BRC will be forwarded to the Board for final approval of the boundaries*
- *Continuation of the process will occur until new boundaries are approved.*

After Board Approval of the Boundaries

- *Confirm approved boundaries with the school database*
- *Report provided to Area Superintendents, Principals, and Transportation for final implementation*
- *Consult school databases to assign students to their “new home school”*
- *Advise the Trustee(s) and school communities of the changes*
- *Assist Transportation and Schools with pupil implementation and interpretation of the new boundaries*

Proposed Timeframe

- *BRC Meetings: 1 meeting per week, up to 3 meetings*

- *Open Houses: one at each school over 2 weeks dependant on the number of schools involved*
- *Planning Department: 1 week to analyse public comments*
- *BRC Follow-up: 1 final meeting after Open Houses to analyse public comment summary from planning*
- *Planning Department: 1 week to provide recommendations to Board*
- *Board: recommendations provided at regular scheduled meeting*

The process takes approximately 2.5 months at a steady pace, possible in 2 months

APPENDIX J

EDC SUBMISSION 2008: FORM G –
GROWTH RELATED NET EDUCATION
COSTS

ELEMENTARY ZONE

Area	Review	Site Status (Optional, Purchased, Reserved, Etc.)	Proposed Year Of Acquisition	Site Location	Net Growth-Related Pupil Place Requirements	Proposed School Capacity	Percent of Capacity Attributed to Net Growth-Related Pupil Place Requirements	Total Number of Acres Required (Footnote Overlaid Sites)	Acres To Be Funded in EDC By-Law Period	Cost Per Acre	Education Land Costs	Eligible Site Preparation Costs	Land Escalation Costs	Less Previously Financed From Current EDC	Financing Costs	Total Education Land Costs
CE01		Overlaid	2008	New School, (Name)	48	450	100.00%	5.00	5.00	\$ 213,000	\$ 1,065,000	\$ 581,350	\$ 134,500	\$ -	\$ 164,818	\$ 2,287,258
CE02			2018	New School	208	450	46.44%	0.00	2.78	\$ 273,000	\$ 761,016	\$ 477,778	\$ 694,007	\$ -	\$ 156,618	\$ 1,652,215
CE03			2017	New School	198	400	49.50%	0.00	7.48	\$ 147,500	\$ 307,208	\$ 451,148	\$ 224,548	\$ -	\$ 82,445	\$ 1,154,548
CE04			2016	New School	272	450	60.44%	5.00	3.02	\$ 140,000	\$ 423,000	\$ 492,000	\$ 275,667	\$ -	\$ 106,527	\$ 1,297,327
CE05				Accommodated through existing facilities	4											
CE07			2018	New School, SW Brins	186	500	37.20%	0.00	1.88	\$ 165,300	\$ 526,248	\$ 601,427	\$ 321,280	\$ -	\$ 116,598	\$ 1,359,604
CE08			2014	New School, SE Brins	361	500	72.20%	0.00	4.20	\$ 146,300	\$ 1,136,495	\$ 658,296	\$ 694,038	\$ -	\$ 220,053	\$ 2,119,412
CE09			2014	New School, (Name)	420	450	93.33%	5.00	4.78	\$ 177,500	\$ 1,132,083	\$ 733,814	\$ 609,006	\$ -	\$ 249,804	\$ 1,108,246
CE10			2014	New School, (Name)	425	450	94.44%	5.00	4.72	\$ 144,100	\$ 1,027,648	\$ 714,400	\$ 908,818	\$ -	\$ 206,208	\$ 1,642,368
Total:					1,122	3,108		44.00	28.87		\$ 7,544,533	\$ 4,096,671	\$ 3,028,713	\$ -	\$ 1,414,487	\$ 17,265,153

SECONDARY ZONE

Area	Review	Site Status (Optional, Purchased, Reserved, Etc.)	Proposed Year Of Acquisition	Site Location	Net Growth-Related Pupil Place Requirements	Proposed School Capacity	Percent of Capacity Attributed to Net Growth-Related Pupil Place Requirements	Total Number of Acres Required (Footnote Overlaid Sites)	Acres To Be Funded in EDC By-Law Period	Cost Per Acre	Education Land Costs	Eligible Site Preparation Costs	Land Escalation Costs	Less Previously Financed From Current EDC	Financing Costs	Total Education Land Costs
CE01			2002	New School	112	600	21.55%	17.00	2.09	\$ 275,000	\$ 714,150	\$ 418,177	\$ 434,164	\$ -	\$ 164,134	\$ 1,916,505
CE02			2018	New School	313	900	34.78%	12.00	4.70	\$ 150,000	\$ 724,700	\$ 599,813	\$ 430,226	\$ -	\$ 198,136	\$ 2,214,677
CE03			2007	New School, (Name)	328	1,077	30.46%	15.00	4.71	\$ 21,024	\$ 7,258,748	\$ 7,115,005	\$ 64,330	\$ (3,111,851)	\$ 148,091	\$ 1,250,083
Total:					753	2,577		44.00	11.49		\$ 1,977,898	\$ 1,333,332	\$ 664,390	\$ (3,211,851)	\$ 462,354	\$ 5,180,234

Note: 1. Only new EDC Pupil Costs are included in this report. The new growth related land costs requirements were calculated in accordance with the 2008 Act.

APPENDIX K

SIMCOE MUSKOKA CATHOLIC DISTRICT
SCHOOL BOARD'S

SITE DESIGNATION & ACQUISITION
POLICY

LEARNING ENVIRONMENT

Policy Number LE-08

Site Designation and Acquisition

The Simcoe Muskoka Catholic District School Board is committed to providing pupil accommodation in a timely manner as envisioned by the Long Term Pupil Accommodation Plan and the Education Development Charge Background Study. The designation of school sites in new or developing communities will be done in consultation with the local municipalities and developers. This consultation process will foster relationships in these communities, as well as with the local municipalities.

The acquisition of schools sites will be guided by the requirements of new development as determined by the Education Development Charges Background Study. School Sites sizes are defined by the Ontario Regulation 20/98 – Education Development Charges – General made under the Education Act as listed below.

1. Board Requirements for School Sites

a) The size of school sites shall be as follows:

i) Elementary Schools

<i>Number of Pupils</i>	<i>Maximum Area (acres)</i>
1 to 400	4
401 to 500	5
501 to 600	6
601 to 700	7
701 or more	8

Secondary Schools

<i>Number of Pupils</i>	<i>Maximum Area (acres)</i>
1 to 1000	12
1001 to 1100	13
1101 to 1200	14
1201 to 1300	15
1301 to 1400	16
1401 to 1500	17
1501 or more	18

In the designation of schools sites the Board should also consider the following:

- i) The location of school sites adjacent to parkland or open space shall be encouraged so as to maximize the available activity areas for school sites
 - ii) Where campus sites (combined elementary and secondary) are considered, the size should reflect a combination of the pupil place requirements.
 - iii) The acquisition of land in excess of the outlined requirements shall be permitted where necessary for the servicing requirements of a school site or to meet any legal requirements that may be imposed by the municipality.
- b) The characteristics of school sites shall be as follows:
- i) all the land usable and well drained;
 - ii) free from excessive noise such as that created by traffic on railway lines, collector roads, access thoroughfares, and airports;
 - iii) free from noxious gases and fumes;
 - iv) free from dangers to students' safety, such as but not limited to soil and ground contaminants, retention ponds, and commercial areas;
 - v) having a continuous road frontage of not less than 120 metres and generally rectangular in shape;
 - vi) preferably located adjacent to parish churches, parks, libraries, or community centres.
- c) Services and Utilities
- i) Sites shall be capable of being serviced by public water supply, sanitary and storm water disposal systems, utilities, garbage removal, snow clearance, fire and police;
 - ii) Services should be brought to the school site property line and capped during the installation of road services. These include three phase power, storm and sanitary services, gas, water and telephone.

2. Steps in the Acquisition of School Sites

- i) The need for a school site(s) will be identified by Planning when a secondary plan is circulated.
- ii) The Board will co-operate with the municipality and developer in order to locate a school site adjacent to open space or parkland.
- iii) The size, shape, and location of the school site(s) will be identified when the draft plan of subdivision is circulated.
- iv) The school site(s) shall be secured, subject to Board approval, by entering into an Option to Purchase/Purchase Agreement with the vendor upon final approval of the Plan of Subdivision.

APPENDIX L

TRANSPORTATION APPROVAL
FOR OUT-OF-AREA
PRINCE OF PEACE STUDENTS

Pope, Mary Ann
From: Catherine McCullough [cmccullough@smcdsb.on.ca]
Sent: Tuesday, September 09, 2003 4:44 PM
To: mpope@scstc.ca; mpope@smcdsb.on.ca; scharbonneau@smcdsb.on.ca;
ccalvert@smcdsb.on.ca
Cc: pjderochie@smcdsb.on.ca; jsharpe@smcdsb.on.ca
Subject: Transportation - Angus

Hello to all

This confirms the conversation that I just had with Marianne and to make sure that we all have common understandings.

We will approve transportation for the approximate 10-15 families that are living in Angus and attend POP. This means using the bus that exists right now that is currently picking up the kids in Angus.

Here is the Process

Steve - You need to let Marianne and Cathy Calvert know who these families are and where they live (Marianne)

Please ask the parent to write a letter to myself - Copied to Marianne Pope in Transportation.

In the letter they ask for transportation and a boundary waiver if they haven't already done so.

STeve please be clear that transportation will be approved only under the following conditions

It is for one year only contingent upon a Boundary Review

That we can only approve this year only for as long as there is room on the bus. In other words we will not be putting on new buses this year. Therefore any new families who may move in and ask for a waiver need to know this.

Marianne will let you know in terms of existing stops for these students as per Transportation process.

Those families must put it in writing so we have tracking of who they are.

It trust this confirms everyone's understanding.

Marianne - If you could be so kind as to let Steve know when this will be effective.

Thanks to all for your assistance and co-operation.

Catherine McCullough
Superintendent of Schools, SMCD SB

email: cmccullough@smcdsb.on.ca
telephone: 705/722-3555 ext. 272